

VERIFICATION AND FINAL THESIS SUBMISSION FORM

STEPS FOR FINAL THESIS SUBMISSION:

1. This form consists of 7 sections and all sections must be completed.
2. In section 2, please ensure that your thesis format meets the USM guidelines and obtain verification from IPS.
3. One (1) copy of the final thesis must be submitted to the School/ Centre / Institute to obtain the endorsement School/ Centre/ Institute
4. One (1) copy of the final thesis must be submitted to IPS together with the completed '**Final Thesis Submission**' form to final_thesis@usm.my (Main Campus) / final_thesis_eng@usm.my (Engineering Campus) / final_thesis_kk@usm.my (Health Campus)

SECTION 1: Student detail (To be completed by the student)

Name :

IC/ Passport No. :

Matric No. :

Degree Program :
eg: Doctor of Philosophy; Master of Science (Botany)

School :

SECTION 2: Verification of Thesis format by IPS (To be completed by IPS)

I hereby confirm that the thesis submitted by this student has met the conditions Stipulated by the USM.

Staff Name :

Signature & Stamp :

Date :

SECTION 3: Thesis detail (To be completed by the student)

(a) Thesis title (English) :.....

.....

.....

.....

(b) Thesis title (*Bahasa Malaysia*)

.....

.....

.....

(c) Research field (English):.....

(d) Research field (*Bahasa Malaysia*):.....

(e) Specialization (English):.....

(f) Specialization (*Bahasa Malaysia*):

SECTION 4: Graduation requirement (To be completed by the student)

(a) Publication status (First author/First student author)

i) Publication 1

Submitted

Accepted

Published

Please tick (/) whichever is applicable

Journals Indexed:

WoS

SCOPUS

ERA

MyCite

Penerbit USM

MAPIM

ii) Journal/ Source title :

iii) ISSN Number :

iv) Title of Publication :

.....

.....

Note :

i) Publication 2

Submitted

Accepted

Published

Please tick (/) whichever is applicable

Journals Indexed:

WoS

SCOPUS

ERA

MyCite

Penerbit USM

MAPIM

ii) Journal/ Source title :

iii) ISSN Number :

iv) Title of Publication :

.....

.....

Note :

(b) Prerequisite courses (if applicable)

i) Research methodology (for Semester 202 intake onwards)

Completed: Yes / No Grade:

Note:

ii) LKM 111 (Bahasa Malaysia) (for international student only)

Completed: Yes / No Grade:

Note:

iii) Other Pre-requisite course(s) registration as stated in the offer letter (if applicable)

Course(s) Code	Grade
(i).....
(ii).....
(iii).....

Note :

SECTION 5: Student declaration (To be completed by the student)

(a) I hereby declare that: -

- (i) My thesis has been reviewed by my Main Supervisor.
- (ii) I had submitted my softcopy of the thesis in a single PDF file.

(b) Student Thesis’s Copyright and University’s Intellectual Property

“The copyright to a thesis belongs to the student. However, as a condition of being awarded the degree, the student hereby grants to the University, a free, ongoing, non-exclusive right to use the relevant work and/or thesis for the University’s teaching, research and promotional purposes as well as free and the non- exclusive right to retain, re-produce, display and distribute a limited number of copies of the thesis, together with the right to require its publication for further research and archival use.”

- (i) I declare that the contents presented in this thesis are my own which was done at Universiti Sains Malaysia unless stated otherwise. The thesis has not been previously submitted for any other degree.

Signature of Student :

Name of Student :

IC. No. / Passport No.:

Date :

SECTION 6: Main supervisor endorsement (To be completed by the main supervisor)

Supervisor's Name	:
School / Centre / Institute	:

- | | |
|--------------------------|---|
| <input type="checkbox"/> | (i) I hereby confirm that all corrections and amendments made to the thesis have been rectified by the candidate. |
| <input type="checkbox"/> | (ii) I hereby confirm that the information given by the student is true and correct. |
| | (iii) Student has (Please tick (√) which is applicable): |
| <input type="checkbox"/> | Fulfilled all graduation requirements including publication. |
| <input type="checkbox"/> | Unfulfilled the requirement*. |

Note :

*(Please provide the information if the student has yet to fulfill the graduation requirement, either the publication or else.)

.....
Main Supervisor's Signature & Stamp

Date :

**SECTION 7: ENDORSEMENT BY DEAN / DIRECTOR OF SCHOOL / CENTRE / INSTITUTE
(To be completed by Dean** / Director* of School / Centre / Institute)**

I, Dean / Director
of the School / Centre / Institute hereby:-

- | | |
|--------------------------|--|
| <input type="checkbox"/> | (i) Endorse the recommendations made by the Main Supervisor as stipulated in Section 6 above. |
| <input type="checkbox"/> | (ii) Confirm that I am pleased that the candidate has rectified all corrections and amendments to the thesis as recommended by the Thesis Examination Panel. |
| | (iii) Student has |
| <input type="checkbox"/> | Fulfilled all graduation requirements including publication. |
| <input type="checkbox"/> | Unfulfilled the publication requirement |

.....
(Dean's / Director's Signature & Stamp)

.....
(Date)

**Please leave this section blank if the main supervisor is the Dean* / Director* of School / Centre / Institute

Untuk kegunaan Pusat Tanggungjawab sahaja
For School / Centre / Institute use only

Pengesahan Penerimaan Satu (1) Naskah Salinan Lembut Tesis Mutakhir oleh PTJ
Certification of Receipt of One (1) Copy of the Latest Softcopy Thesis by the Responsible Department (PTJ)

() **Saya dengan ini telah menyemak kandungan tesis mengesahkan tesis mutakhir pelajar**
This is to certify that I have duly examined the documents and verified that it represents the student's final, revised submission

Tandatangan dan cop staf bertanggungjawab :
Signature and official stamp of the responsible officer:

Nama:
Name

Tarikh:
Date

Untuk kegunaan IPS sahaja
For IPS use only

Pengesahan Penerimaan Satu (1) Naskah Salinan Lembut Tesis Mutakhir oleh IPS
Certification of Receipt of One (1) Copy of the Latest Softcopy Thesis by the Responsible Department (IPS)

() **Saya dengan ini telah menyemak kandungan tesis mengesahkan tesis mutakhir pelajar**
This is to certify that I have duly examined the documents and verified that it represents the student's final, revised submission

Tandatangan dan cop staf bertanggungjawab:
Signature and official stamp of the responsible officer:

Nama:
Name

Tarikh:
Date